

**RAYMOND-KNOWLES UNION ELEMENTARY SCHOOL DISTRICT
P.O. BOX 47
RAYMOND, CALIFORNIA 93653**

**BOARD OF TRUSTEES' MEETING
REGULAR MEETING**

**DATE: 02/08/2018
TIME: 5:00 P.M.
PLACE: ROOM #2 / Mrs.
Stevenson's Room**

Minutes

1.0 CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Rebecca Hardison, President, called the meeting to order at 5:01 P.M. and led the Pledge of Allegiance.

2.0 ROLL CALL: Present: Rebecca Hardison (President), Teresa Miller-Young, Heather Abrahams, and Karen Hutchings **Absent:** Luke Bryson

3.0 APPROVAL OF AGENDA

Karen Hutchings moved and Teri Miller-Young seconded the motion to approve the agenda for 2/8/18.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

4.0 HEARING OF THE PUBLIC

There was no hearing of the public at this time.

5.0 PUBLIC HEARING

There was no public hearing at this time.

6.0 REPORTS

6.1 Board

There were no Board reports at this time.

6.2 Construction/Facilities

There were no construction/facilities reports at this time.

6.3 Administration

Mrs. Townsend informed the Board that architects were on campus today to look at our school layout. Mrs. Townsend said that priorities regarding where and what to build were discussed. Another architect will be here on February 9, 2018 and, after a compilation, Mrs. Townsend will come to the Board with recommendations. Mrs. Townsend will be placing a call to the county to ensure there is not already a practiced system in place to collect bids.

Mrs. Townsend spoke to the Board regarding the Superintendent's conference she had attended. At this conference, Townsend spoke with Ken of School Works. Ken gave Mrs. Townsend some great advice regarding ISEM (schools with school bonds). He said that it would in fact be beneficial for us to apply for a bond. Townsend explained that it would most likely be approved later for hardship money. By applying for a bond it shows effort in our attempt at raising money for a new construction. Townsend stated that Ken explained the bond process to her. It needs to be clearly stated where we intend to use bond monies. One necessary addition is a fence around the school grounds for

safety reasons. A very useful question brought up by Miller-Young was how long are bonds paid on. No answers were given as Mrs. Townsend said that she would look into that. Future conversations will be held in regards to building plans.

Mrs. Townsend informed the Board that the safety plan for our school needs some revisions and should be ready to go to the School Site Council in March.

Mrs. Townsend discussed with the Board the possibility of applying for a food services grant. Townsend also informed the Board that a food review was conducted on February 6th and all went very well. Mrs. Townsend assured the Board that she would look at the cafeteria fund and report back to them soon.

Mrs. Townsend informed the Board that CONAPP and REAP applications are due.

Mrs. Townsend discussed with the Board both the successful completion of Don McPherson getting his bus license on air brakes as well as the need to set aside a specialized account solely for saving money towards the future purchase of a new bus.

Mrs. Townsend explained to the Board what the MCSOS Excellence Awards were and that our school will be sending in nominations this year. Townsend explained that a Google form was sent to all employees to anonymously nominate both a classified and certificated employee of their choice.

Mrs. Townsend announced to the Board that a parent of our school, Felicia Reyes, has accepted the afternoon Janitorial position.

7.0 FINANCE

7.1 Approval of Payroll (2/28/2018)

Teri Miller-Young moved, and Heather Abrahams seconded the motion to approve the payroll of 2/28/2018.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

7.2 Approval of Commercial Payments (1/24/2018 and 1/30/2018)

Heather Abrahams moved and Teri Miller-Young seconded the motion to approve the Commercial Payments of 1/24/18 and 1/30/18.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

8.0 ACTION ITEMS

8.1 Approval of Minutes (1/11/2018)

Heather Abrahams moved and Teri Miller-Young seconded the motion to approve the minutes of 1/11/18 with changes.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson

Abstain: 0

8.2 Approval of Interdistrict Transfer: Student #3310 & Student #3311 To RKUESD

Karen Hutchings moved and Heather Abrahams seconded the motion to approve Student #3310 and Student #3311 to RKUESD.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

8.3 Approval of Conference/Travel: Salazar

Karen Hutchings moved and Heather Abrahams seconded the motion to approve Jenny Salazar to attend a General and Special Education Conference on May 2- 4, 2018 in San Diego. The cost of the conference will come out of Educator Effectiveness Funds.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

8.4 Approval of School Safety Items (hand-held radios, door locks, first aid kits, replenish classroom emergency kits)

Karen Hutchings moved and Teri Miller-Young seconded the motion to approve the purchase of School Safety Items not to exceed \$3,000.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson
Abstain: 0

9.0 INFORMATIONAL ITEMS

There were no informational items at this time.

10.0 Closed Session

Closed session items began discussion at 6:00 P.M.

11.0 Open Session

Open session resumed at 6:25 P.M.. There is nothing to report and no action was taken.

12.0 Items for Future Meetings

There are no items at this time.

13.0 Future Meeting

Unless otherwise announced, the next regular meeting of the Raymond-Knowles Board of Trustees will be held on Thursday March 8, 2018 in Mrs. Stevenson's Room (room #2) at 5:00 P.M.

ADJOURNMENT

There being no further business, Heather Abrahams moved and Teri Miller-Young seconded the motion to adjourn the meeting at 6:29 P.M.

Ayes: Hardison, Miller-Young, Abrahams, and Hutchings
Noes: 0
Absent: Bryson

Abstain: 0

Respectfully submitted,



Molly Rich, Recording Secretary

Approved by Karen Hutchings Date 9/8/2018
Clerk of the Board